

**Town of Ridgefield
Parking Authority Meeting**

July 16, 2026 – 8:00 a.m.

Town Hall Small Conference Room, 400 Main Street, Ridgefield, CT
MEETING MINUTES – APPROVED

Members present: J. Wilmot, E. Burns, M. Recck

Members absent: None

Also Present: L. Yarrish, Parking Enforcement Officer

Chairman Recck called the meeting to order at 8:00 a.m.

1. Approval of minutes from April 16, 2026. Mr. Recck moved, and Ms. Wilmot seconded, approval of minutes for 4/16/26. Motion passed 3 – 0.
2. Parking Enforcement Officer report. Mr. Yarrish reported that he will be returning from medical leave in about 10 days. Tammy Esposito has been covering one extra shift while Mr. Yarrish was out, as well as enforcement (with some temps) for the CHIRP concerts. Parking lots are on schedule to be re-stripped – just waiting on the contractor’s availability. Signs are being replaced that have been damaged.
3. Continuation of CVS/USPS lot discussion. No update. It was agreed that we would remove this item from the agenda for now, and revisit it when there is any movement with the USPS.
4. Regency Centers, 404-424, 424R and 426 Main Street. Mr. Recck reported that he submitted the final change they requested to Exhibit 2 and it’s now awaiting their signature. The property manager (Jennifer Duffy) has been replaced by Ali Chivily. Mr. Recck was told that the Regency attorneys are still reviewing the agreement.
5. ParkMobile Discussion. Mr. Recck reported that following the approval by the Board of Selectpersons, Mr. Marconi has signed the agreement. The plan is to install the signs (1 for every 2 spaces, with arrows pointing to the left and right) in the Bailey Avenue 12 spaces and the BTS 20 spaces. It’s possible that some painted designation might be needed as well. A 30 day “warning” will be provided after the signage and system is functional. Mr. Recck and Mr. Yarrish will ensure that the ParkMobile system will be linked to the PA hand-held devices for purposes of monitoring. It is planned to have the ParkMobile system in place on September 1. Mr. Recck shared a large number of emails received pertaining to the new system as well as other complaints. He has responded to all. There was a lot of social media discussion as well, with many commenters misinformed about the limited use of the ParkMobile system (just 12 spaces in the Bailey Avenue lot and 20 at BTS) and the purpose (to provide longer parking beyond the 2-hour limit for those who need it, for a small fee of \$1.00 per hour). There will be a flat 40 cent transaction fee paid by the user, which is a big improvement over the \$3.95 “convenience fee” the town charges for Branchville daily parking if paid by credit card. It was agreed that such a fee on a \$5.00 parking fee is excessive, but it is set by the town and not the PA.
6. Parking data review. Mr. Recck distributed the reports for April, May and June. BTS daily parking increased by 19% in June compared to April. Overtime violations were down in June compared to April and May, since there were fewer enforcement days while Mr. Yarrish was out during the second half of June.

7. Other business. None

Adjournment. Ms. Burns moved, and Mr. Recck seconded a motion to adjourn at 9:07 a.m. Motion approved 3 – 0.

Respectfully submitted,
Ellen Burns